



Child Ratios

5.1 Staffing

Policy statement

We provide a staffing ratio in line with the Safeguarding and Welfare Requirements of the Early Years Foundation Stage to ensure that children have sufficient individual attention and to guarantee care and education of a high quality. Our staff is appropriately qualified and we carry out checks for criminal and other records through the Disclosure Barring Service in accordance with statutory requirements.

Procedures

To meet this aim we use the following ratios of adult to children:

Children under two years: 1 adult : 3 children;

Children aged two years: 1 adult : 5 children:

- at least one member of staff holds a full and relevant level 3 qualification; and
- at least half of all other staff hold a full and relevant level 2 qualification.

Children aged three years and over: 1 adult : 8 children:

- at least one member of staff holds a full and relevant level 3 qualification; and
- at least half of all other staff hold a full and relevant level 2 qualification.

We follow the Early Years Foundation Stage Safeguarding and Welfare Requirements where a Qualified Teacher, Early Years Professional or other suitable level 6 qualified person is working directly with children aged three and over between the hours of 8:30 am and 3:30pm as follows:

- there is at least one member of staff for every 13 children; and
- at least one other member of staff holds a full and relevant level 3 qualification.

At any time a minimum of two staff/adults are on duty.

Each child is assigned a key teacher to help the child become familiar with the setting from the outset and to ensure that each child has a named member of staff with whom to form a relationship. The key teacher plans with parents for the child's well-being and development in the setting. The key teacher meets regularly with the family for discussion and consultation key teacher works on their child's progress and offers support in guiding their development at home.

We hold regular staff meetings to undertake curriculum planning and one to one sessions with key teachers to discuss children's progress, their achievements and any difficulties that may arise from time to time.

This policy will be reviewed annually

This policy was adopted by Soraia Almeida on March 2024

Next review on March 2025